



- **Plug a keyboard into the Xbox USB Slot.**
- **Go into My Games and APPS**
- **Find Microsoft Edge and select**
- **Type of Office 365 and access your school email**
- **From there you can access your work and use key packages including :**
 - Word**
 - Teams**
 - Excel**
 - Powerpoint**
 - Emails.**
- **To move around use the Xbox control or plug in a mouse.**

- **Identify the PlayStation internet browser icon (it is WWW with dots around it)**
- **Press the PlayStation logo on the controller**
- **Go to the library and find options for games and applications**
- **Go in to applications and you will find the internet browser**
- **Type Office365 into the browser and log in as you would in school**
- **From there you can access your work and use key packages including:**
 - Teams**
 - Word**
 - Excel**
 - PowerPoint**
 - Your emails**

