

Year 11 Mock Examinations

Autumn 2022

Welcome To Blessed Trinity



Getting ready and keeping calm!

- Exam Timetable
- Exam Times
- Seating plans
- Exam equipment and drinks
- Bags and coats

Exam timetable

- You will receive an individualised timetable on Thursday so that you know
 - when each exam is taking place
 - which room and seat you are in
- In your revision guide, there is a general timetable at the front of the booklet

Exam Times

Morning exams

- Your form tutor will register you and then take you to or send you to the SOS
- Exams start at 9am, so ensure that you arrive on time each morning. This will keep you calm and settled at the start of each examination
- Year 11 move onto late break for the mock fortnight

Afternoon exams

- You go straight to SOS for the afternoon exams after lunchtime.

Seating Plans

- Know where you are sitting before you go into the examination room

For each exam, the **seating plans** will also be posted:

- Outside the Theatre
- On the window in the dining room
- On the door of the SOS

Exam equipment and drinks

- To keep you calm, school provide exam equipment
- If you do wish to use your own equipment, it must be stored in a clear pencil case
- You are allowed a water bottle, but labels on must be removed before you enter the examination room



Bags, coats, phones, watches and other valuables

- Bags and other belongings must be **left in your locker.**
- Bags and other belongings should **not** be brought over to the SOS building.
- If you do arrive with bags, coats and other belongings, they will be taken and stored for you. You will collect them from the foyer **after** the bell at the **end of period 5** each day



Electronic devices and notes



- **Strictly NO airpods, phones/smart watches/ipods/MP3/MP4 players/web-enabled devices or wrist watches of any kind** are allowed into the exam room-even if they are switched off
- All items listed above and **any notes** must be handed in before you enter the exam room

If you break this rule then your paper is cancelled, you may also cause other pupils to have their papers cancelled and your parents/carers are informed

Expectations

Behaviour standards

- Before the exam
- During the exam
- At the end of the exam

Before the exam

- Before entering the SOS you must line up outside the SOS on the court outside the building at the back.
- You must **not** enter via the pavilion
- **From the moment you enter the SOS building and as you enter the examination room you must be in silence as you are under exam conditions**
- Move quietly to your seat
- Check that you have the correct **exam card**, (if not ask an invigilator to help you)
- Do not start writing. Just wait calmly for instructions



Leaving the examination room

- If you leave the exam room unaccompanied by an invigilator you will not be allowed to return
- So if you think that you need to leave the room for any reason, raise your hand and ask an invigilator to help you
- **We keep registers** for any pupil that leave the exam room
- Only pupils with toilet cards are expected to leave the exam room to use the toilet and this is recorded, so make time to go to the toilet before your exam starts



How will each exam start?

At the start of each exam, a member of staff or invigilator will explain clearly what you need to do and when to start. In particular.

- **DO** check all the details on the front of your exam paper to ensure that you have been given the correct paper
- If there is anything you are not sure of **raise your hand** and an invigilator will come to help you
- Hail Mary will be said

Communication with others is not allowed

- You are not allowed to try and communicate with other pupils in the room in any way at all.
- This means: no speaking, no turning round, no tapping, no passing notes etc

If you break this rule then your paper is cancelled, you may also cause other pupils to have their papers cancelled and your parents/carers are informed.

END OF EACH EXAM

- Once each exam has finished –you must stay seated in absolute silence
- In addition you **MUST** remain silent until you have left the SOS building as other pupils will still be completing their exam
- Your teachers will come to collect you and take you back to normal lessons at the end of most examinations

BE CONSIDERATE

- There will still be other pupils completing exams in other rooms, and even your room. So move on quickly once outside to allow them to have the quiet conditions they need



Final Advice

Do your best!

I can accept failure,
everyone fails
at something.
But I can't accept not
trying.

- Michael Jordan

