

BLESSED TRINITY COLLEGE PTFA

MINUTES OF THE MEETING HELD ON Feb 6th 2017

PRESENT

Karen Brierley, Judith Dand, Donna Fielding (DF), Debra Frost (DFR), Michelle Llewellyn-Evans, Jill Martins, Allison McKittrick, Eamon Robinson

APOLOGIES

Mary Clare Convoy, Sarah Stalton-Tracey

MINUTES OF LAST MEETING

Approved.

MATTERS ARISING & FUTURE EVENTS

It was confirmed that all monies from school Discos had been handed over to PTFA & there was no outstanding debt relating to food.

10 year Anniversary of BTRCC (Friday 16th June)

Debra (DFR) has booked The Oaks & paid 300£ deposit. The Oaks have frozen the pricing as per last year & tickets are priced at 35£/head. Max number is 100. Tables of 8 fit comfortably, 10 at a squeeze. Debra (DFR) to write to feeder schools to see if they are interested in supporting. As the Ball is in recognition of BTRCC 10th Anniversary, Eamon to discuss with school Leadership Team on heightening profile & widening invitees, e.g. Board of Governors, Local priests / dignitaries.

Race Night (Friday 3rd March)

Posters distributed to individuals to promote Race Night. Message to parents via School Gateway. We currently have 6/7 sponsors for the races. Cut-off for race sponsors/horse names is Wednesday 1st March in order that Judith can provide the race booklet. The new DVD & tickets have arrived. Debra (DFR) to organise Prosecco for race winners & members were asked to donate raffle prizes. Judith to provide projector & screen on night. All members are to take 6 tickets to sell, if more are required contact school reception to pick up. Eamon will provide initial 6 tickets & send home with our children.

Michelle to provide raffle/race tickets & provide a float on the evening.

We also need to keep tabs on ticket sales in order that we can provide final catering numbers to Graham.

All horses sold & their names are to be emailed to Judith Dand (j.dand@nelson.ac.uk)

PTFA Funds

All funds have been distributed, no invoices have been received yet but it's early days. Eamon to remind beneficiaries to provide supporting documentation asap. Debra (DFR) received a Thank You from all the recipients.

FINANCIAL REPORT

Monthly Draw A/C £798.37 (as at 27/1/17)

Community Fund £555.79 (as at 06/2/17)

MONTHLY DRAW

FEBRUARY 2017

Not yet drawn for February.

NEXT MEETING IS ON 13/03/17. See you there!