



Ref: RV/hw

7 December 2020

Dear Parent

Children Working From Home

The number of staff who have tested positive or who are self-isolating has risen significantly over the weekend. We have reached a point where we will need to reduce the numbers of pupils in school. Therefore, from Tuesday 8 December 2020 until Friday 11 December 2020, Year 10 pupils will be educated at home. We will review our capacity to educate Year 10 pupils safely and effectively on Friday 11 December 2020 and will inform you of our plans for the last week of term at that point.

This measure will increase our capacity to provide high quality lessons for pupils, whether in school or at home. For Year 10, all home learning will be provided by either live lessons on Microsoft Teams or recorded video lessons on Show My Homework and pupils will follow their normal timetable.

Please find below important information regarding Year 10 and their home learning.

- Whilst at home pupils will be expected to follow their normal lesson timetable.
- Pupils will be expected to log in live with their Form Tutor by 8.45am. They will receive their attendance mark and will follow their Pastoral and PSHE timetable. If your child is ill, normal protocol will be followed. Please can we ask you to inform school if your child is unwell and will not be attending lessons. Contact will be made from school if your son/daughter does not attend their online registration.
- Most lessons will be taught live via Microsoft Teams and the details of how to access lessons can be found at <https://www.loom.com/share/724c8b75474b4e2e8d6ab9f99f142243> Where teachers are self-isolating, lessons will be a recording from their teacher and will be available on Show My Homework.
- To support your child with their learning and organisation, pupils will be encouraged to complete their work in an A4 pad. This way all work can be dated and kept safely. If your son/daughter would prefer to do their work electronically and print it then this would also be suitable. Pupils will be asked to bring their work in when they return to school. This will then be secured in their classroom books.
- All pupils are expected to attend all lessons and complete all the work that is being asked of them by their teachers.
- Lessons will be 50 minutes long.

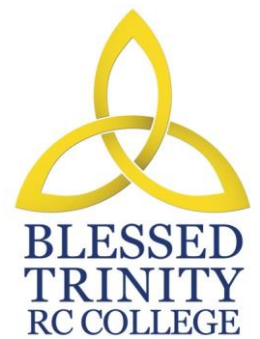
If anyone is struggling to log onto Microsoft Teams, please firstly follow this link to watch a video for guidance, <https://www.loom.com/share/2074933361354832b8df45b5b982ff15>. If pupils have forgotten their log in details please email michael@btrcc.lancs.sch.uk or jez@btrcc.lancs.sch.uk for support. We strongly advise that pupils log on to teams this evening.

Please see the following link for the Parents guide to supporting your son/daughter with home learning <https://www.loom.com/share/ac53079d5a3746bda72b9ef3dfaea5f8>

For those pupils who are entitled to free school meals, we will send the supermarket vouchers to you by email/text to cover the period of time when the pupils are working from home.

If there are any SEND needs, please contact Miss McCue (jmccue@btrcc.lancs.sch.uk).

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This is a new way of working for us all but Year 8 and Year 9 have had a positive experience of home learning in this way. We thank you for your ongoing support.

If you would like to discuss any of the above information with us, please contact Mrs Geoghegan, Assistant Headteacher (mgeoghegan@btrcc.lancs.sch.uk) or Dr Tuohy Assistant Headteacher (jtuohey@btrcc.lancs.sch.uk).

Yours sincerely

Richard Varey
Headteacher